

RIVIERA FUNCTION CENTRE

Whether you require a conference, trade show, Corporate or private dinner or special occasion, the Riviera takes pride in offering a personally tailored service to suit your individual needs. Please use this kit as a guide.

CONFERENCE FACILITIES

The Riviera Function Centre has two well-equipped function rooms that can cater for groups ranging from 5 to 200, when combined.

ROOM LAYOUTS

Note: The capacity for each set up should only be used as a guide.

LAYOUTS	YORKE	EYRE	COMBINED
Theatre	60	170	200
U shape	22	30	-
Classroom	30	80	-
Cabaret (¾ filled round)	32	80	128
Banquet	50	110	180
Cocktail	60	130	200
CHARGES			
Part day	\$200	\$250	\$400
Full day	\$250	\$330	\$550
Day/Night	\$400	\$500	\$800

Charges Include: Iced water & mints on the tables, pen & paper for each participant (on request),
White board, flipchart & markers,
Lectern & microphone (on request)

Additional Equipment

If you require any additional equipment not listed, please speak with our Functions & Conference Manager and we will be able to assist in hiring extra equipment and technical services, although additional charges will apply.

All our equipment is subject to availability and must be pre-booked.

Roving Microphone - set of 2 \$ 120.00 per day

Lapel microphone -\$160.00 per day

DATA projector or electronic white board \$100.00 per day

We provide unlimited broadband internet \$ 60.00 per day

Faxing & Photocopying Services Available

CONFERENCE CATERING

DELEGATES DAILY PACKAGE from \$42.00 pp	COFFEE BREAKS Freshly Brewed Coffee, Tea & OJ from \$3.90 pp	COFFEE PACKAGES
Includes room hire, basic equipment and water & mints Complementary car park for the facilitator Catering consists of continuous tea & coffee Morning tea with OJ and mini muffins/pastries Lunch; selection of gourmet sandwiches/baguettes, hot pastries, fruit platter, selection of juices Afternoon tea with home style cookies & OJ	WITH	Coffee Package 1 \$14.90 pp Consists of continuous tea & coffee Arrival with orange juice Morning tea with orange juice and mini muffins Afternoon tea with home style cookies Coffee package 2 \$19.90 pp Consists of continuous tea & coffee Arrival with orange juice Morning tea with orange juice, ham & cheese croissants And Tropical fruit platter Afternoon tea with orange juice and selection of cakes
	Home Style Cookies \$4.90 pp	
	Assorted Mini Muffin Selection or Danish Pastries \$6.50 pp	
	Cake Selection \$7.20 pp	
	House made scones with jam & fresh cream \$7.90pp	
	Warm Ham & Cheese Croissants \$8.90pp	
Fresh Seasonal Fruit Platter \$6.50 pp		

WORKING LUNCHEONS

Option 1	\$15.90 pp	Option 2	\$17.90 pp	Option 3	\$24.50 pp	Option 4	\$28.50pp
Variety of Baguettes or sandwiches Fresh Seasonal Fruit Chilled OJ Coffee & Tea		Variety of Baguettes or sandwiches Selection of hot pastries or potato wedges with sweet chilly sauce and sour cream Fresh Seasonal Fruit Chilled OJ Coffee and Tea		Assorted Cold Meats & Antipasto on Continental Breads Selection of Quiches Fresh Seasonal Fruit & Cheese Platter Chilled OJ and Soft Drinks Coffee & Tea *min 15 guests		Chef's selection of two hot fork dishes (on the buffet) Riviera Salad Fresh Seasonal Fruit & Cheese Platter Chilled Soft drinks & OJ Coffee and Tea *min 20 guests	

SERVICED BREAKFAST MENUS- For in house meeting functions only, served in the function room.

**Minimum number of guest 20. Room charges included, but extra charges may apply if the event does not conclude by 10.00am or requires additional set up or services

QUICK BREAKFAST	CONTINENTAL BREAKFAST	RIVIERA BREAKFAST
\$14.50 pp	\$18.90 pp	\$28.90 pp
Croissants filled with crispy bacon, egg and tomato Cheese & Tomato option for vegetarians Fresh fruit platter Orange Juice Freshly brewed coffee and tea	Selection of Chilled Juices An assortment of Cereals & Muesli with milk & Yogurt Platter of seasonal Sliced fruit Croissants with a selection of Preserves Fresh Danish pastries & mini muffins Freshly brewed Coffee and Tea	Selection Chilled Juices Fresh fruit board and yoghurt Danish pastries & mini muffins Warm croissants and preserves Plated cooked breakfast Eggs ~ scrambled, poached or fried (please select one) Crispy Bacon, Grilled tomato with herb crust Sautéed mushrooms Served on Turkish bread Hash browns Chilled fruit juices Freshly brewed Coffee and Tea

***for more selections please view our formal lunch and dinner package**